

Day 1, Part A: Signing Up

In this article we will cover the sign up process from start to finish.

Step 1: This is the first screen you will see after selecting to sign up. Please input a valid email address and a secure password. Click Continue

[image.png](#) and or type unknown

Step 2: SmartEngage will inform you that an email has been sent to your registered address and that you must click to activate it in order to proceed.

[image.png](#) and or type unknown

Step 3: Check for an email from SmartEngage. Open the email and click the link, Activate your account.

[image.png](#) and or type unknown

Step 4: You are brought back to SmartEngage. Click that you are not a robot to continue.

[image.png](#) and or type unknown

Step 5: Enter your First Name and Last Name. Then click Continue.

[image.png](#) and or type unknown

Step 6: Enter a valid physical address as required by CAN-SPAM laws. Your message must include your valid physical postal address. This can be your current street address, a post office box you've registered with the U.S. Postal Service, or a private mailbox you've registered with a commercial mail receiving agency established under Postal Service regulations.

Then click Continue.

image.png and or type unknown

Step 7: You will then be redirected to your SmartEngage Dashboard where you will be prompted to Create Your First Brand Avatar

Revision #5

Created 6 October 2023 19:37:45 by Cindy

Updated 7 October 2023 21:15:28 by Cindy